

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

October 25, 2023

INDEX

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC) was held on Wednesday, October 25, 2023, at 310 Abeyta Ave, Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 1:59 p.m. by Leroy Anaya, President.

ROLL CALL

Manager Herrera called the roll and reported those present and attending as follows:

TRUSTEES PRESENT: Leroy Anaya, President
 Representative, District 3

 Ron Burnett, Vice-President
 Representative, District 5

 Judith Holcomb, Secretary/Treasurer
 Representative, District 2

 Stephen Rosas, Trustee
 Representative, District 3

 Dave Wade, Trustee
 Representative, District 4

TRUSTEE(S) ABSENT: Ward McCartney, Trustee * & *** (via teleconference)
 Representative, District 1

 M Kenneth Bowden, Trustee**
 Representative, District 3

ALSO PRESENT: Joseph Herrera, General Manager
 Donna Wilkins, Administrative Assistant
 Jimmy Capps, Chief Financial Officer
 David Montoya, Safety Compliance Officer/Interim Line
 Superintendent
 Darren Thomas, Line Superintendent
 Jerrid Williams, Director of Communications and Public Affairs
 V. Todd Unruh, Engineering Manager

SEC MEMBERS PRESENT: David L Wade; Scott Bunning

QUORUM

Manager Herrera declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

President Anaya led everyone in the Pledge of Allegiance.

* Trustee McCartney joined the meeting during this Agenda item at 2:01 p.m.

CONSIDERATION AND APPROVAL OF AGENDA

Trustee Holcomb moved to approve the Agenda as presented; the motion was seconded by Trustee Burnett. The motion carried unanimously.

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President Anaya approved the Agenda as presented.

CONSIDERATION AND APPROVAL PREVIOUS MINUTES

Trustee Burnett moved to approve the Minutes from September 27, 2023, as presented; the motion was seconded by Trustee Holcomb. The motion carried unanimously.

President Anaya approved the Minutes from September 27, 2023, as presented.

MEMBER COMMENTS

Scott Bunning, District 3 member, explained that he had received an estimate for work to be completed at his house. Mr. Bunning stated that he believed that the work he was requesting should be covered under maintenance and should not have to pay.

President Anaya informed Mr. Bunning that Manager Herrera would contact him to discuss this further.

MANAGER'S REPORT

Manager Herrera reported on the expenditure check register totaling \$1,211,152.44 for September 2023 and proceeded to answer questions posed by the Trustees.

President Anaya thanked Manager Herrera for the Expenditure Report for September 2023.

Manager Herrera reported the Visa credit card expenditures, complete with supporting receipts, made available to the Board of Trustees for September 2023.

President Anaya thanked Manager Herrera for the credit card report for September 2023.

Manager Herrera concluded, stating that in exchange for the use of the baseball fields in Magdalena for SEC to put the poles being used for the 69 kVA line from Socorro to Magdalena, SEC had signed a Memorandum of Understanding (MOU) with the Village of Magdalena to put up lighting around the rodeo grounds. Manager Herrera reported that SEC would use the good poles being replaced from the 69 kVA line to put the lights on, as the Village would like to be able to shut them on and off as needed. Manager Herrera proceeded to answer questions posed by the Trustees.

President Anaya thanked Manager Herrera for the Manager's Report for September 2023.

* Trustee Bowden arrived at the meeting during this agenda item at 2:05 p.m.

FINANCIAL REPORT

Mr. Capps carefully reviewed in detail the RUS Form 7 Report for September 2023 RUS Form 7 and proceeded to answer questions posed by the Trustees.

President Anaya thanked Mr. Capps for the RUS Form 7 Report for September 2023.

SAFETY COMPLIANCE REPORT

SAFETY REPORT

Mr. Montoya reviewed the September Safety Report and proceeded to answer questions posed by the Trustees.

JOB BRIEFING

Mr. Montoya reviewed the September Job Briefing Reports.

President Anaya thanked Mr. Montoya for the Safety Report for September 2023.

OPERATIONS AND MAINTENANCE REPORT

CONSTRUCTION/MAINTENANCE REPORT

Mr. Montoya reported on September activities, with crews completing 32 service orders and completing 28 work orders.

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OUTAGE REPORTS

Mr. Montoya reviewed major outages that affected over 100 members or for which the outage time was lengthy and proceeded to answer questions posed by the Trustees.

Manager Herrea thanked Mr. Montoya for his hard work during his interim as the Line Superintendent and welcomed Darren Thomas, SEC's new Line Superintendent.

President Anaya thanked Mr. Montoya for the Operations and Maintenance Report for September 2023.

MEMBER SERVICES REPORTS

ENERGY DELINQUENT REPORT

Manager Herrera reported that due to being short-staffed within the office, Ms. Madrid would not be present. Manager Herrera presented the Energy Delinquent Report for September 2023.

NM PRC MEMBER CONCERNS

Manager Herrera reported that SEC had one Member complaint filed with the NM PRC in September 2023. Manager Herrera stated that all information had been provided, and SEC was waiting to hear from NM PRC.

President Anaya thanked Manager Herrera for the Member Services Report for September 2023.

COMMUNICATIONS AND PUBLIC AFFAIRS REPORT

Mr. Williams reviewed the September Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Anaya thanked Mr. Williams for the Communications and Public Affairs Report for September 2023.

ENGINEERING REPORT

Mr. Unruh reviewed the September Engineering Report and proceeded to answer questions posed by the Trustees.

President Anaya thanked Mr. Unruh for the Engineering Report for September 2023.

TRI-STATE REPORT

President Anaya gave the Tri-State Board of Directors' activities report for October 2023.

NMREC REPORT

Trustee Holcomb gave the NMREC activities report for October 2023 and proceeded to answer questions posed by the Trustees.

PRESIDENT'S REPORT

President Anaya reported that the 2023 Trustee Expense reports for the third quarter had been provided for all Trustees to review, as SEC uses this information for the yearly 1099 and Form 990.

President Anaya reported on the Foundation Committee Meeting held on October 17, 2023.

FINANCE COMMITTEE REPORT

Trustee Burnett reported on the Finance Committee Meeting held on October 17, 2023.

President Anaya thanked Trustee Burnett for the Finance Committee Report.

SPECIAL COMMITTEE REPORT

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Trustee Burnett reported on the Special Committee Meeting held on October 17, 2023.

President Anaya thanked Trustee Burnett for the Special Committee Report.

STANDING COMMITTEE REPORT

Trustee Holcomb reported on the Standing Committee Meeting held on October 17, 2023, with recommendations to the full Board of Trustees.

President Anaya thanked Trustee Holcomb for the Standing Committee Report.

NEW BUSINESS

Board Policy 120 – Wage and Salary Administration for Employees Not Covered by a Collective Bargaining Agreement

Manager Herrera reported that the Standing Committee reviewed Board Policy 120 – Wage and Salary Administration for Employees Not Covered by a Collective Bargaining Agreement, and the Committee recommended that the Board approve Board Policy 120 – Wage and Salary Administration for Employees Not Covered by a Collective Bargaining Agreement as reviewed.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 120 – Wage and Salary Administration for Employees Not Covered by a Collective Bargaining Agreement as reviewed; the motion was seconded by Trustee Holcomb. The motion carried unanimously.

Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records

Manager Herrera reported that the Standing Committee reviewed Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records, and the Committee recommended that the Board approve Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records with the proposed revisions.

Trustee Rosas moved to accept the Standing Committee's recommendation of Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records with the proposed revisions; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Board Policy 123 – Maintenance Periods for Personnel Records

Manager Herrera reported that the Standing Committee reviewed Board Policy 123 – Maintenance Periods for Personnel Records, and the Committee recommended that the Board approve Board Policy 123 – Maintenance Periods for Personnel Records with the proposed revisions.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 123 – Maintenance Periods for Personnel Records with the proposed revisions; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Board Policy 126 – Whistleblower Protection

Manager Herrera reported that the Standing Committee reviewed Board Policy 126 – Whistleblower Protection, and the Committee recommended that the Board approve Board Policy 126 – Whistleblower Protection as reviewed.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 126 – Whistleblower Protection as reviewed; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Board Policy 515 – Foundation Awards

Manager Herrera reported that the Foundation Committee had reviewed and forwarded to the Standing Committee. Manager Herrera stated the Standing Committee reviewed Board Policy 515 – Foundation Awards, and the Committee recommended that the Board approve Board Policy 515 – Foundation Awards with the proposed revisions.

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Trustee Bowden moved to accept the Standing Committee’s recommendation of Board Policy 515 – Foundation Awards with the proposed revisions; the motion was seconded by Trustee Burnett. The motion carried with one abstaining.

Consideration of Capital Credit Estate Retirements

Manager Herrera reported that SEC General Counsel Lorna Wiggins Esq. had previously reviewed the Patronage Estate Capital Retirement requests as provided in the Trustee’s BoardPaq and proceeded to answer questions posed by the Trustees. Ms. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board’s consideration:

ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
EM-Oct-23-A	\$291.98	\$6.02	\$14.50	\$6.01	\$85.63	\$20.74	\$0.00	\$424.88	\$339.25

JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
JM-Oct-23-A	\$200.08	\$3.63	\$13.63	\$9.07	\$61.08	\$0.00	\$0.00	\$287.49	\$226.41
JM-Oct-23-B	\$195.24	\$2.68	\$5.83	\$0.51	\$50.54	\$76.16	\$0.00	\$330.96	\$280.42
JM-Oct-23-C	\$198.00	\$2.56	\$18.47	\$11.58	\$102.99	\$0.00	\$0.00	\$333.60	\$230.61

Trustee Burnett moved to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the accounts mentioned above; the motion was seconded by Trustee Holcomb. The motion carried unanimously.

Consideration of Line Extension Contracts

There were no Line Extension Contracts open for consideration.

Consideration of Trustee Travel

Trustee Burnett requested Board approval to attend the Tri-State Townhall Meeting on November 9, 2023, in Prewitt, New Mexico, and NMREC Winter Director Cybersecurity Training on December 14, 2023, in Albuquerque, New Mexico.

Trustee Holcomb moved to approve Trustee Burnett to attend the Tri-State Townhall Meeting and NMREC Winter Director Cybersecurity Training; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Trustee Rosas requested Board approval to attend the Tri-State Townhall Meeting on November 9, 2023, in Prewitt, New Mexico.

Trustee Holcomb moved to approve Trustee Rosas to attend the Tri-State Townhall Meeting; the motion was seconded by Trustee Burnett. The motion carried unanimously.

Trustee McCartney requested Board approval to attend the Tri-State Townhall Meeting on November 9, 2023, in Prewitt, New Mexico.

President Anaya informed Trustee McCartney at the August 23, 2023, Regular Board Meeting it was approved at the recommendation of the Ethics Committee that Trustee McCartney “receiving funding or authorization to attend any external meetings in connection with SEC.”

President Anaya requested Board approval to attend the Tri-State Townhall Meeting on November 9, 2023, in Prewitt, New Mexico, and NMREC Winter Director Cybersecurity Training on December 14, 2023, in Albuquerque, New Mexico.

Trustee Holcomb moved to approve President Anaya to attend the Tri-State Townhall Meeting and NMREC Winter Director Cybersecurity Training; the motion was seconded by Trustee Burnett. The motion carried unanimously.

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EXECUTIVE SESSION

Trustee Burnett moved to go into Executive Session to discuss strategic and long-range business plans; the motion was seconded by Trustee Rosas. The motion carried unanimously.

President Anaya called for an Executive Session.

The Board adjourned to Executive Session at 4:09 p.m.

*** Trustee McCartney was excused from the Executive Session at 4:09 p.m. and did not return after the Regular Session.

REGULAR SESSION

Trustee Burnett moved and was seconded by Trustee Rosas to return to the Regular Session at 5:34 p.m.

President Anaya stated that there was no action taken during the Executive Session.

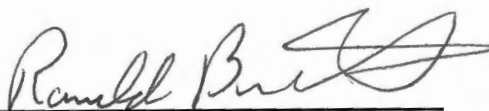
SET DATE/TIME FOR REGULAR MEETING

After discussion, Trustee Burnett moved to set the date and time of Committee meetings for November 15, 2023, at 1:00 p.m., and the next regularly scheduled Board Meeting for November 22, 2023, at 2:00 p.m.; the motion was seconded by Trustee Holcomb. The motion carried unanimously.

ADJOURNMENT

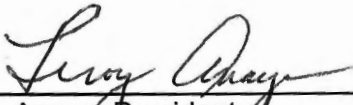
With no other items open for discussion, Trustee Burnett moved to adjourn; the motion was seconded by Trustee Holcomb. The motion carried unanimously.

President Anaya adjourned the meeting at 5:36 p.m.



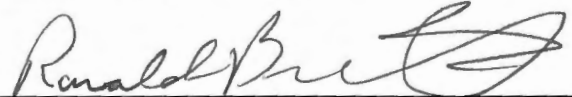
Ronald Burnett, Vice-President

APPROVED:



Leroy Anaya, President

I, Ronald Burnett, do hereby certify that I am the Vice-President of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative," and the above is a true and exact copy of the Minutes of the Regular Meeting held on October 25, 2023. A Quorum of Trustees was present and acted upon throughout the meeting, and none of the Minutes of the above have been rescinded or modified.



Ronald Burnett, Vice-President