

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

December 22, 2021

INDEX

The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC) was held on Wednesday, December 22, 2021, at 310 Abeyta Ave, Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 1:59 p.m. by Anne Dorough, President.

ROLL CALL

Secretary Bustamante called the roll and reported those present and attending as follows:

TRUSTEES PRESENT: Anne L. Dorough, President (via teleconference)
 Representative, District 5

 Paul Bustamante, Secretary/Treasurer (via teleconference)
 Representative, District 1

 Leroy Anaya, Trustee (via teleconference)
 Representative, District 3

 James Nelson, Trustee (via teleconference)
 Representative, District 2

 Donald Wolberg, Trustee (via teleconference)
 Representative, District 3

 Michael Hawkes, Trustee
 Representative, District 4

TRUSTEES ABSENT: Luis Aguilar, Vice-President
 Representative, District 3

ALSO, PRESENT: Joseph Herrera, General Manager
 Donna Wilkins, Administrative Assistant
 Rauni Montoya, Accounting Supervisor (via teleconference)
 David Montoya, Safety Compliance Officer (via teleconference)
 Steve Dettmer, Line Superintendent (via teleconference)
 Marilyn Madrid, Member Services Supervisor (via teleconference)
 Jimmy Capps, Director of Communications and Public Affairs (via
 teleconference)
 Lorna Wiggins, Wiggins, Williams, and Wiggins (via
 teleconference)

SEC MEMBERS PRESENT: None; due to Governor Lujan-Grisham's executive order restricting essential business to limit operations to only those absolutely necessary to carry out essential functions.

QUORUM

Secretary Bustamante declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

Manager Herrera led everyone in the Pledge of Allegiance.

CONSIDERATION AND APPROVAL OF AGENDA

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After discussion, Trustee Anaya made a motion to approve the Agenda as presented; motion seconded by Trustee Nelson.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Nelson, and Wolberg

No: Trustee Hawkes and Wolberg

Motion carried.

President Dorough approved the Agenda as presented.

CONSIDERATION AND APPROVAL PREVIOUS MINUTES

Trustee Anaya made a motion to approve the minutes from November 17, 2021, as distributed; motion seconded by Trustee Wolberg. Motion carried unanimously.

President Dorough approved the minutes from November 17, 2021, as distributed.

MEMBER COMMENTS

Manager Herrera reported that no Members had called in or were present for Member Comments.

MANAGER'S REPORT

Manager Herrera reported on the expenditure check register totaling \$1,329,921.01 for November 2021 and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Expenditure Report for November 2021.

Manager Herrera reported on the Visa credit card expenditures, complete with supporting receipts, made available to the Board of Trustees for October 2021, and proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the credit card report for November 2021.

Manager Herrera provided an update regarding COVID-19 that SEC saw an increase in the number of employees who have tested positive for COVID-19, been in close contact with a positive COVID-19 case or had symptoms of COVID-19 and are awaiting test results. Manager Herrera stated that the number of employees out has caused SEC to work with minimal staff, but everyone is helping by taking on additional duties to help the members and keep the lights on. Manager Herrera reported that SEC continues to follow the NM COVID Safe Practices for Employers guidelines and continue to social distance, wear masks, and sanitize all buildings. Manager Herrera proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the COVID-19 Update for November 2021.

Manager Herrera provided the Engineering Report stating that SEC has received the completed report from ACE Drones for the approximately five (5) miles of line or approximately 130-140 poles on Schmittle Lane, in Lemitar. Manager Herrera reported that ACE Drones did identify a blown arrestor on a pole and other items that line crews have fixed. Manager Herrera reported that David Montoya and Carol Dotson have been meeting with member landowners to get signed easements for the Magdalena 69kV line. Manager Herrera stated SEC has received questions from members regarding the new line and the signed easements that are being provided for the line. Manager Herrera also reported that Bill Harris, SEC Staking Technician, has retired and that he will be conducting site visits until a new individual can be hired. Manager Herrera proceeded to answer questions posed by the Trustees.

President Dorough thanked Manager Herrera for the Engineering Report for November 2021.

Manager Herrera concluded by reporting that SEC had received several thank you cards from kids in the 4-H Club. Manager Herrera also reported that he had been in contact with NM Department of Information Technologies (DoIT) regarding funding for SEC's broadband feasibility study. Manager Herrera stated that DoIT informed him that it was not looking too good for SEC but provided options. Manager Herrera reported that SEC could vacate the Request for Proposal (RFP) with Power System Engineering, Inc. and use DoIT's consultant, CTC Technology & Energy, and have them do the work on SEC's behalf.

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After discussion, Trustee Hawkes made a motion for SEC to vacate the RFP and allow the DoIT to do the study on SEC's behalf; motion seconded by Trustee Anaya.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

President Dorough thanked Manager Herrera for the Manager's Report for November 2021.

FINANCIAL REPORT

Ms. Montoya carefully reviewed in detail the RUS Form 7 Report for November 2021.

President Dorough thanked Ms. Montoya for the RUS Form 7 Report for November 2021.

SAFETY COMPLIANCE REPORT

SAFETY REPORT

Mr. Montoya reviewed the November Safety Report.

JOB BRIEFING

Mr. Montoya reviewed the November Job Briefing Reports.

President Dorough thanked Mr. Montoya for the Safety Report for November 2021.

OPERATIONS AND MAINTENANCE REPORT

CONSTRUCTION/MAINTENANCE REPORT

Mr. Dettmer reported for November activities, crews completed eight work orders, closed four work orders, and completed 50 service orders with most service orders for area lights. Mr. Dettmer reported that crews also cut five trees and trimmed one tree.

OUTAGE REPORTS

Mr. Dettmer reviewed several major outages that either affected over 100 members or those for which the outage time was lengthy.

President Dorough thanked Mr. Dettmer for the Operations and Maintenance Report for November 2021.

MEMBER SERVICES REPORTS

ENERGY DELINQUENT REPORT

Ms. Madrid presented the Energy Delinquent Report for November 2021.

NM PRC MEMBER CONCERNS

Ms. Madrid reported that SEC had no Member informal complaints filed with the NM PRC in November 2021.

President Dorough thanked Ms. Madrid for the Member Services Report for November 2021.

COMMUNICATIONS AND PUBLIC AFFAIRS REPORT

Mr. Capps reviewed the November Communications and Public Affairs Report.

President Dorough thanked Manager Herrera for the Communications and Public Affairs Report for November 2021.

TRI-STATE REPORT

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Trustee Anaya gave the Tri-State Board of Directors' activities report for December 2021.

President Dorough thanked Trustee Anaya for the Tri-State Report.

NMRECA REPORT

Trustee Wolberg gave the NMRECA report for December 2021.

President Dorough thanked Trustee Wolberg for the NMRECA Report.

MRGEDA REPORT

Trustee Wolberg gave the MRGEDA report for December 2021.

President Dorough thanked Trustee Wolberg for the MRGEDA Report.

PRESIDENT'S REPORT

President Dorough informed all Trustees that it was time to do the General Manager's review and appraisal. President Dorough stated that a copy of the General Manager's review, CFC KRTA Report, and employment agreement were made available within BoardPaq.

After discussion, Trustee Hawkes made a motion to use whole numbers on the General Manager's review; motion seconded by Trustee Wolberg. Motion carried unanimously.

FINANCE COMMITTEE REPORT

President Dorough stated Trustee Aguilar was not able to be in attendance and gave the Finance Committee Report, which met on November 17, 2021, with recommendations to the full Board of Trustees.

STANDING COMMITTEE REPORT

Trustee Anaya reported on the Standing Committee Meeting held on December 22, 2021, with recommendations to the full Board of Trustees.

President Dorough thanked Trustee Anaya for the Standing Committee Report.

NEW BUSINESS

Integrated Supply Alliance Agreement

Manager Herrera reported that General Council Lorna Wiggins had reviewed the Techline, Inc. agreement and had recommended revisions. Manager Herrera stated that the agreement matches to their proposal and recommended the Board approve the agreement with Techline, Inc.

After discussions, Trustee Wolberg made a motion to approve the Integrated Supply Alliance Agreement with proposed revisions; motion seconded by Trustee Hawkes.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

Board Policy 120 – Wage and Salary Administration

Manager Herrera reported that the Standing Committee reviewed Board Policy 120 – Wage and Salary Administration, and the Committee recommended that the Board approve Board Policy 120 – Wage and Salary Administration with proposed changes.

After discussion, Trustee Bustamante made a motion to accept the Standing Committee's recommendation of Board Policy 120 – Wage and Salary Administration as edited; motion seconded by Trustee Hawkes.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

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No: None

Motion carried unanimously.

Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records

Manager Herrera reported that the Standing Committee reviewed Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records, and the Committee recommended that the Board approve Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records with proposed changes.

Trustee Anaya made a motion to accept the Standing Committee's recommendation of Board Policy 121 – Securing Confidential Member and Employee Data While Retaining and Destroying Records with proposed changes; motion seconded by Trustee Hawkes.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

Board Policy 123 – Maintenance Periods for Personnel Records

Manager Herrera reported that the Standing Committee reviewed Board Policy 123 – Maintenance Periods for Personnel Records, and the Committee recommended that the Board approve Board Policy 123 – Maintenance Periods for Personnel Records with proposed changes.

Trustee Bustamante made a motion to accept the Standing Committee's recommendation of Board Policy 123 – Maintenance Periods for Personnel Records with proposed changes; motion seconded by Trustee Hawkes.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

Board Policy 133 – Appointment to Board of Directors or Trustees of an Organization

Manager Herrera reported that the Standing Committee created Board Policy 133 – Appointment to Board of Directors or Trustees of an Organization, and the Committee recommended that the Board approve Board Policy 133 – Appointment to Board of Directors or Trustees of an Organization.

Trustee Bustamante made a motion to accept the Standing Committee's recommendation of Board Policy 133 – Appointment to Board of Directors or Trustees of an Organization; motion seconded by Trustee Nelson.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Nelson, and Wolberg

No: None

Abstain: Trustee Hawkes

Motion carried with one abstention.

Consideration of Capital Credit Estate Retirements

Manager Herrera reported that SEC General Counsel Lorna Wiggins Esq. had previously reviewed the Patronage Estate Capital Retirement requests as provided in the Trustee's BoardPaq. Ms. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board's consideration:

ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
None									

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JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
JM-Dec-21-A	\$210.79	\$9.68	\$7.84	\$3.01	\$26.69	\$197.49	\$0.00	\$455.50	\$428.81
JM-Dec-21-B	\$253.30	\$0.69	\$26.61	\$21.04	\$109.40	\$0.00	\$0.00	\$411.04	\$301.64

After discussion, Trustee Bustamante made a motion to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the accounts mentioned above; motion seconded by Trustee Wolberg.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

Consideration of Line Extension Contracts

There were no Line Extensions Contracts open for consideration.

Consideration of Trustee Travel

There was no Trustee Travel request brought for consideration.

NRECA 2022 PowerXchange Selection of Voting & Alternate Delegate

After discussion, President Dorough stated Trustee Wolberg would be SEC Voting Delegate for NRECA, Federated Electric, CFC, and NRTC.

EXECUTIVE SESSION

Trustee Wolberg made a motion to go into Executive Session to discuss employment matters; motion seconded by Trustee Bustamante. Motion carried unanimously.

President Dorough called for an Executive Session.

The Board adjourned to Executive Session at 3:59 p.m.

REGULAR SESSION

Trustee Wolberg made a motion and seconded by Trustee Hawkes to return to Regular Session at: p.m.

President Dorough stated that there were no action takes during Executive Session.

CONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT

Trustee Wolberg made a motion to accept the Collective Bargaining Agreement; motion seconded by Trustee Bustamante.

A roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Bustamante, Hawkes, Nelson, and Wolberg

No: None

Motion carried unanimously.

SET DATE/TIME FOR REGULAR MEETING

After discussion, Trustee Bustamante made a motion to set the Committee meeting's date and time for January 19, 2022, at 2:00 p.m. and the next regular scheduled Board Meeting for January 26, 2022, at 2:00 p.m.; motion seconded by Trustee Anaya. Motion carried unanimously.

SET DATE/TIME OF PERFORMANCE EVALUATION

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Trustee Bustamante made a motion to do the Performance Evaluation after the Committee meetings on January 19, 2022; motion seconded by Trustee Wolberg. Motion carried unanimously.

Trustee Wolberg made a motion to appeal President Dorough's decision to not allow Trustee Hawkes' request to be placed on the agenda requesting the Board's support of Socorro County bringing broadband to the entire county of Socorro; motion seconded by Trustee Bustamante.

After providing information on how an appeal works, a roll call vote was conducted by President Dorough and is as follows:

Yes: Trustee Anaya, Nelson, and President Dorough

No: Trustee Bustamante, Hawkes, and Wolberg

Motion fails.

After discussion, Trustee Hawkes made a motion to hold election of officers on Wednesday, January 5, 2022, at 1:00 p.m.; motion seconded by Trustee Bustamante. Motion carried unanimously.

ADJOURNMENT

There being no other items open for discussion, Trustee Bustamante moved to adjourn; motion seconded by Trustee Anaya. Motion carried unanimously.

President Dorough adjourned the meeting at 4:37 p.m.


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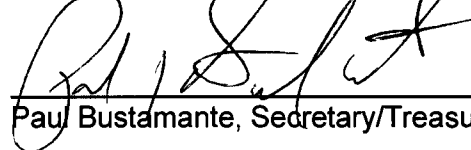
Paul Bustamante, Secretary/Treasurer

APPROVED:



Anne Dorough, President

I, Paul Bustamante, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative," and the above is a true and exact copy of the Minutes of the Regular Meeting held on December 22, 2021. A Quorum of Trustees was present and acted upon throughout the meeting, and none of the Minutes of the above have been rescinded or modified.



Paul Bustamante, Secretary/Treasurer