

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

July 24, 2024

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The Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc. (SEC) was held on Wednesday, July 24, 2024, at 310 Abeyta Ave, Socorro, New Mexico.

CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Leroy Anaya, President.

ROLL CALL

Secretary Latasa called the roll and reported those present and attending as follows:

TRUSTEES PRESENT: Leroy Anaya, President
 Representative, District 3

 Ron Burnett, Vice President
 Representative, District 5

 Eileen Latasa, Secretary/Treasurer
 Representative, District 2

 M Kenneth Bowden, Trustee
 Representative, District 3

 Stephen Rosas, Trustee,
 Representative, District 3

 David Lyn Wade, Trustee
 Representative, District 4

TRUSTEE(S) ABSENT: Ward McCartney, Trustee* (via teleconference)**
 Representative, District 1

ALSO PRESENT: Joseph Herrera, General Manager (via teleconference)
 Donna Wilkins, Administrative Assistant
 Jimmy Capps, Chief Financial Officer
 David Montoya, Safety Compliance Officer
 Jason Otero, Line Superintendent
 Marilyn Madrid, Member Services Supervisor
 Jerrid Williams, Director of Communication and Public Affairs

SEC MEMBERS PRESENT: Cyndi Mae Wade, Rod Chavez

QUORUM

Secretary Latasa declared a Quorum of Trustees present.

PLEDGE OF ALLEGIANCE

President Anaya led everyone in the Pledge of Allegiance.

CONSIDERATION AND APPROVAL OF AGENDA

Trustee Burnett moved to approve the Agenda as presented; the motion was seconded by Trustee Bowden. The motion carried unanimously.

President Anaya approved the Agenda as presented.

* Trustee McCartney phoned into the meeting during this agenda item at 2:02 p.m.

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CONSIDERATION AND APPROVAL PREVIOUS MINUTES

Trustee Rosas moved to approve the Minutes from June 26, 2024, as presented; the motion was seconded by Trustee Latasa. The motion carried unanimously.

President Anaya approved the Minutes from June 26, 2024, as presented.

MEMBER COMMENTS

No Member Comments were brought forth.

OATH OF OFFICE

President Anaya administered the Oath of Office to Trustee Wade.

MANAGER'S REPORT

Manager Herrera thanked all the staff for their hard work while being out of the office.

Manager Herrera reported on the expenditure check register totaling \$1,925,735.02 for June 2024 and proceeded to answer questions posed by the Trustees.

President Anaya thanked Manager Herrera for the Expenditure Report for June 2024.

Manager Herrera reported the Visa credit card expenditures, complete with supporting receipts, made available to the Board of Trustees for June 2024.

President Anaya thanked Manager Herrera for the credit card report for June 2024.

Manager Herrera thanked the Engineering Department for their hard work while he was out. Manager Herrera reported for the Engineering Report that Sam's Mobile Home Park is looking at updating to include 40 more rental spaces. Manager Herrera stated that since the owner is considered a developer, the owner would have to pay 100% of the cost to add the additional spaces to the park as per the PRC line extension rule. Manager Herrera reported that there would be a change order totaling approximately \$40,000 due to the below-grade concrete removal and soil testing needed at the Magdalena substation. Manager Herrera stated that T&D was able to bring in some heavier equipment to help get rid of the cement, and the only remaining major equipment outstanding is the substation transformer, which should arrive the first week of September.

President Anaya thanked Manager Herrera for the Engineering Report for June 2024.

Manager Herrera reported that a Trustee Orientation has been scheduled for August 21, 2024, in the morning with Committee meetings to follow.

President Anaya thanked Manager Herrera for the Manager's Report for July 2024.

FINANCIAL REPORT

Mr. Capps carefully reviewed the RUS Form 7 Report for June 2024 RUS Form 7 in detail and proceeded to answer questions posed by the Trustees.

President Anaya thanked Mr. Capps for the RUS Form 7 Report for June 2024.

SAFETY COMPLIANCE REPORT

SAFETY REPORT

Mr. Montoya reviewed the June Safety Report and proceeded to answer questions posed by the Trustees.

JOB BRIEFING

Mr. Montoya reviewed the June Job Briefing Reports.

President Anaya thanked Mr. Montoya for the Safety Report for June 2024.

OPERATIONS AND MAINTENANCE REPORT

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CONSTRUCTION/MAINTENANCE REPORT

Mr. Otero reported on June activities, with crews completing 32 service orders and 48 work orders.

OUTAGE REPORTS

Mr. Otero reviewed the outages occurring in June 2024.

President Anaya thanked Mr. Otero for the Operations and Maintenance Report for June 2024.

MEMBER SERVICES REPORTS

ENERGY DELINQUENT REPORT

Ms. Madrid presented the Energy Delinquent Report for June 2024. Ms. Madrid reported that for June 2024, SEC had 35 members with medical certificates totaling \$132,148.60, 16 active payment arrangements with members totaling \$16,636.28, and 35 assistance payments for members totaling \$6,250.33

NM PRC MEMBER CONCERNS

Ms. Madrid reported that no SEC Member complaint(s) were filed with the NM PRC in June 2024.

President Anaya thanked Ms. Madrid for the Member Services Report for June 2024.

COMMUNICATIONS AND PUBLIC AFFAIRS REPORT

Mr. Williams reviewed the June Communications and Public Affairs Report and proceeded to answer questions posed by the Trustees.

President Anaya thanked Mr. Williams for the Communications and Public Affairs Report for June 2024.

TRI-STATE REPORT

President Anaya gave the Tri-State Board of Directors' activities report for July 2024.

NMREC REPORT

Manager Herrera presented the NMREC activities report for July 2024 and proceeded to answer questions posed by the Trustees.

President Anaya thanked Manager Herrera for the NMREC Report for July 2024.

PRESIDENT'S REPORT

President Anaya reported that the 2024 Trustee Expense reports for the second quarter had been provided for all Trustees to review, as SEC uses this information for the yearly 1099 and Form 990.

President Anaya reported on the Foundation Committee Meeting held on July 24, 2024.

FINANCE COMMITTEE REPORT

Trustee Burnett reported on the Finance Committee Meeting held on July 17, 2024, with recommendations to the full Board of Trustees.

President Anaya thanked Trustee Burnett for the Finance Committee Report.

STANDING COMMITTEE REPORT

Trustee Bowden reported on the Standing Committee Meeting held on July 17, 2024, with recommendations to the full Board of Trustees.

NEW BUSINESS

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Board Policy 104 – Committees of the Board of Trustees

Manager Herrera reported that the Standing Committee reviewed Board Policy 104 – Committees of the Board of Trustees, and the Committee recommended that the Board approve Board Policy 104 – Committees of the Board of Trustees as reviewed.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 104 – Committees of the Board of Trustees as reviewed; the motion was seconded by Trustee McCartney. The motion carried unanimously.

Board Policy 105 – Finance Committee

Manager Herrera reported that the Standing Committee reviewed Board Policy 105 – Finance Committee, and the Committee recommended that the Board approve Board Policy 105 – Finance Committee as reviewed.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 105 – Finance Committee as reviewed; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Board Policy 106 – Ethics Committee

Manager Herrera reported that the Standing Committee reviewed Board Policy 106 – Ethics Committee, and the Committee recommended that the Board approve Board Policy 106 – Ethics Committee with revisions.

Trustee Bowden moved to accept the Standing Committee's recommendation of Board Policy 106 – Ethics Committee with revisions; the motion was seconded by Trustee Latasa. The motion carried unanimously.

Board Policy 107 – Standing Committee

Manager Herrera reported that the Standing Committee reviewed Board Policy 107 – Standing Committee, and the Committee recommended that the Board approve Board Policy 107 – Standing Committee as reviewed.

Trustee Rosas moved to accept the Standing Committee's recommendation of Board Policy 107 – Standing Committee as reviewed; the motion was seconded by Trustee Latasa. The motion carried unanimously.

Board Policy 128 – Trustee's Oath of Office and Orientation

Manager Herrera reported that the Standing Committee reviewed Board Policy 128 – Trustee's Oath of Office and Orientation, and the Committee recommended that the Board approve Board Policy 128 – Trustee's Oath of Office and Orientation.

Trustee Burnett moved to accept the Standing Committee's recommendation of Board Policy 128 – Trustee's Oath of Office and Orientation as reviewed; the motion was seconded by Trustee Bowden. The motion carried unanimously.

Consideration of Pole Decay Inspection

Manager Herrera reported as per RUS requirements, SEC must inspect 10% of our poles. Manager Herrera stated that a Request for Proposal was conducted with SEC receiving six bids. Manager Herrera stated that after reviewing the bids, the Finance Committee recommended Alamon for the Pole Decay Inspection and proceeded to answer questions posed by the Trustees.

After discussion, Trustee Rosas moved to accept the Finance Committee's recommendation to award the Pole Decay Inspection bid to Alamon; the motion was seconded by Trustee Latasa. The motion carried unanimously.

Consideration of Capital Credit Estate Retirements

President Anaya reminded all Trustees not to mention members' names when approving the Capital Credits Estate Retirements.

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Manager Herrera reported that SEC General Counsel Lorna Wiggins Esq. had previously reviewed the Patronage Estate Capital Retirement requests as provided in the Trustee's BoardPaq and proceeded to answer questions posed by the Trustees. Ms. Wiggins reviewed the retirement documents and stated that they appeared to be in order and were ready for the Board's consideration:

ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
July-24-A	\$440.96	\$6.88	\$49.65	\$38.74	\$177.42	\$45.63	\$0.00	\$759.28	\$581.86

JOINT ACCOUNT ESTATE RETIREMENTS:

	Operating Margins	Plains G&T	Investment in Associated Organizations	Cushion of Credit & Other Non-Ops	Tri-State	Gains	Unpaid Balance	Total	Total without Tri-State
N/A	-	-	-	-	-	-	-	-	-

Trustee Latasa moved to approve the Retirement of Patronage Capital as presented, absent any Tri-State allocations, to the accounts mentioned above; the motion was seconded by Trustee Burnett. The motion carried unanimously.

Consideration of Line Extension Contracts

There were no Line Extension Contracts open for consideration.

Consideration of Trustee Travel

There was no Trustee Travel brought forth for consideration.

EXECUTIVE SESSION

Trustee Burnett moved to go into Executive Session to discuss employment matters and strategic and long-range business plans; the motion was seconded by Trustee Rosas. The motion carried unanimously.

President Anaya called for an Executive Session.

The Board adjourned to Executive Session at 3:16 p.m.

** Trustee McCartney was excused from the Executive Session at 3:16 p.m. and did not return after the Regular Session.

REGULAR SESSION

Trustee Burnett moved and was seconded by Trustee Rosas to return to the Regular Session at 4:42 p.m. The motion carried unanimously.

President Anaya stated that no action was taken during the Executive Session.

President Anaya stated he would work with counsel on the matters discussed during the close executive session.

SET DATE/TIME FOR REGULAR MEETING

After discussion, Trustee Burnett moved to set the date and time of the Committee meetings for August 21, 2024, at 1:00 p.m. and the next regularly scheduled Board Meeting for August 28, 2024, at 2:00 p.m.; the motion was seconded by Trustee Latasa. The motion carried unanimously.

ADJOURNMENT

With no other items open for discussion, Trustee Bowden moved to adjourn; the motion was seconded by Trustee Wade. The motion carried unanimously.

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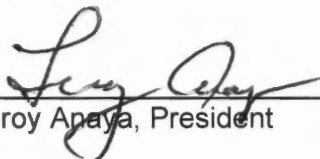
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President Anaya adjourned the meeting at 4:44 p.m.



Eileen Latasa, Secretary/Treasurer

APPROVED:



Leroy Anaya, President

I, Eileen Latasa, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative," and the above is a true and exact copy of the Minutes of the Regular Meeting held on July 24, 2024. A Quorum of Trustees was present and acted upon throughout the meeting, and none of the Minutes of the above have been rescinded or modified.



Eileen Latasa, Secretary/Treasurer